

CIAED's Bylaws

CANADIAN INTERNATIONAL ASSOCIATION OF EQUINE DENTISTRY

Articles of Incorporation

Article 1: Name

The name of this corporation shall be the Canadian International Association of Equine Dentistry.

Article 2: Purpose

The purposes for which this Association is formed are:

- To operate for scientific and educational purposes regarding the subject matter of dentistry of the equine species.
- To provide and engage in educational, scientific research and service programs to benefit the equine species.
- To receive, accept and administer funds, donations and contributions for the accomplishment of the purposes described herein.
- To develop standards of conduct, educational requirements and certification requirements for those engaged in the profession of equine dentistry.
- To ensure that the quality and standard of service administered by members of the association to members of the equine species meet the highest level of competence and professionalism.

Article 3: Membership

The membership of the Association shall be open to those persons who subscribe to the goals of the Association, who have applied for membership, have been approved by the Executive Board and who are current in the payment of all dues and fees if any.

Terms of membership and categories of membership shall be set forth in the Bylaws by the Executive Board.

Article 4: Officers

Section (1)

- The officers of the Association shall be President, Vice-President, Secretary, and Treasurer.

Section (2)

- The officers shall be elected by a majority of the members of the Association present at the regular meeting.

Section (3)

- The officers and the Board of Directors shall be known as the Executive Board.

Section (4)

- The term of the office shall be four (4) years, limited to no more than two (2) consecutive terms, with the exception of Secretary, Treasurer, and Veterinarian board member having no term limit.

Article 5: Board of Directors

Section (1)

- The number of directors shall not be less than six (6) or more than twelve (12). The Board shall at all times include one non-veterinarian who holds current CIAED certification as an equine dental technician and at least one veterinarian.

Section (2)

- The Board of Directors shall be members of the Association or Members at Large.

Section (3)

- Members of the Board of Directors shall be elected by a majority of the members of the Association with voting closing during the annual meeting.

Section (4)

- The term of the directors shall be four (4) years limited to no more than two (2) consecutive terms, with the exception of the Secretary, Treasurer, and Veterinarian board member having no term limit.

Article 6: Meetings

Section (1)

- The election of members of the Executive Board shall end during the annual meeting.

Section (2)

- The Association may provide in the Bylaws for the holding of any special meetings and shall provide notice of all such meetings.

Section (3)

- The membership will be notified of the Annual Regular Meeting at least sixty (60) days prior to said meeting.

Section (4)

- Two-thirds (2/3) of the Executive Board shall constitute a quorum for the holding of meetings to conduct the business of the Association.

Article 7: Bylaws and Amendments

Section (1)

- The Executive Board of this Association may provide for such Bylaws for the conduct of its business and the carrying out of its purposes as they may deem necessary from time to time, as approved by the voting members.

Section (2)

The Bylaws and the Articles of Incorporation may be amended in the following manner:

- The amendment shall be proposed and discussed at a regular or special meeting of the Executive Board.
- The Secretary shall then publish the amendment in a special notification to the membership within thirty (30) days of that meeting.
- A three-quarter (3/4) majority vote of the Certified Members present at the regular meeting shall be required to carry the amendment(s).
- Allow for virtual meetings and voting for official business with the General Membership with a minimum of a 30-day notice.

Article 8: Dissolution

In the event that the Canadian International Association of Equine Dentistry shall cease to exist, the Executive Board shall dispose of the assets of the Association that remain following the payment of all obligations. Any funds and/or assets shall be donated to an organization or charity which will be selected by the Executive Board with no benefit to any private individuals.

BYLAWS

Article 1. Office

The principal office of the association shall be maintained in a location to be determined by the Executive Board.

Article 2. Membership

Section (1) QUALIFICATION:

- Membership is open to all persons over the age of eighteen years who are interested in the furtherance of the purpose of the association.

Section (2) MEMBERSHIP CLASSES:

- Membership Classes dues and benefits shall be set by the Executive Board.

Section (3) CONDUCT:

- All members shall adhere to the Code of Conduct established by the Executive Board. Conducts detrimental to the best interest of the association may result in suspension, removal, and/or denial of membership. A member shall have the right to a hearing before the Executive Board and may be removed by a two-thirds (2/3) vote of the Executive Board.

Section (4) DUES:

- When any voting member shall be in default of dues payment for a period of one year from the start of the fiscal year, said membership shall be terminated. When a voting member is in

default of dues payment for sixty (60) days, a late fee to be determined by the Executive Board may be assessed.

Section (5) QUORUM:

- At any meeting of the Executive Board, a quorum of two-thirds (2/3) shall serve for the transaction of business. At any meeting of the membership, a quorum shall be established by the number of those present.

Article 3. Board of Directors

Section (1) BUSINESS:

- The business and affairs of the association shall be managed by the Board of Directors and the Officers which constitute the Executive Board. They may adopt such policies, procedures, rules, and regulations for the conduct of meetings and management of the association according to the Articles and Bylaws.

Section (2) NUMBER:

- The number of the Board of Directors shall be no less than six (6) and no more than twelve (12.)

Section (3) EXECUTIVE:

- The establishment of a position and duties of an Executive Director shall be at the discretion of the Executive Board.

Section (4) MEETINGS (Regular):

- A meeting of the Board of Directors and Officers shall be held at least twice each year.

Section (5) MEETINGS (Special):

- A special meeting of the Executive Board may be called by or at the request of the President or any two (2) Executive Directors.

Section (6) TERMS:

- The members of the Executive Board shall serve a term of four (4) two-year terms, with the exception of the Secretary, Treasurer, and Veterinarian Director having no term limit.

Section (7) ELECTIONS:

- The members of the Executive Board of Directors shall be elected in alternate years so that not all Directors are elected in the same year. The term of office for the Executive Board shall begin August 1st.
- The Executive Board of Directors will create a nomination committee annually, approved by the Board of Directors consisting of four (4) members one being a member at large.

Article 4. Officers

Section (1) OFFICERS:

- The Officers of the association shall be the President, Vice President, Secretary, and Treasurer, each of whom shall be elected by the voting membership.

Section (2) ELECTIONS:

- The Officers of the association shall be elected for four (4) year terms, with the exception of the Secretary and the Treasurer having no term limit. Each Officer shall hold office until a successor has been elected, until death, resignation, or removal. The term of office for Officers shall begin September 1st.

Section (3) VACANCIES:

- Vacancies in any office may be filled by appointment by the Executive Board for the unexpired term of said office.

Article 5. Duties of Officers

PRESIDENT:

The President shall preside over all meetings of the Executive Board, regular meetings, and special meetings. The President shall perform such duties as usually pertain to the office as described by policy.

VICE PRESIDENT:

In the absence of the President or in the event of death, resignation, removal or inability to act, the Vice President shall perform the duties of the President. The Vice President shall perform such other duties as from time to time may be assigned by the President or the Executive Board.

SECRETARY:

The Secretary shall keep the minutes of the meetings of the Executive Board and the general membership meetings. The Secretary shall be the custodian of all records, documents, and papers of the association. The Secretary shall perform all acts as are customary to the office.

TREASURER:

The Treasurer shall have charge and custody of and be responsible for all funds and securities of the association. The Treasurer shall be responsible for collecting dues and paying expenses as normal and customary for the office.

Article 6. Annual Meeting

Section (1)

A regular meeting of the association shall be held annually. The meeting shall be held for the purpose of:

- Election of Officers and Directors
- Presentation of Officer and Committee reports
- Presentation and discussion of proposed amendments to the Bylaws

- Old and New business

Section (2)

- Members shall be notified at least sixty (60) days prior to the meeting date in accordance with policy.

Article 7. Revisions

No revisions at this time.